

OFFICIAL MAIL FORWARDING CHANGE OF ADDRESS ORDER

OFFICIAL USE ONLY

Please PRINT items 1-10 in blue or black ink. Your signature is required in item 9.

1. Change of Address for: (Read Attached Instructions)
 Individual (#5) Entire Family (#5) Business (#6)

2. Is This Move Temporary? Yes No

3. Start Date: M M D D Y Y
 (ex. 02/27/05)

4. If TEMPORARY move, print date to discontinue forwarding: (ex. 03/27/05)
 M M D D Y Y

5a. LAST Name & Jr./Sr./etc.

5b. FIRST Name and MI

6. If BUSINESS Move, Print Business Name

PRINT OLD MAILING ADDRESS BELOW: HOUSE/BUILDING NUMBER AND STREET NAME (INCLUDE ST., AVE., CT., ETC.) OR PO BOX

7a. OLD Mailing Address

7a. OLD APT or Suite

7b. For Puerto Rico Only: If address is in PR, print urbanization name, if appropriate.

7c. OLD CITY

7d. State

7e. ZIP

PRINT NEW MAILING ADDRESS BELOW: HOUSE/BUILDING NUMBER AND STREET NAME (INCLUDE ST., AVE., CT., ETC.) OR PO BOX

8a. NEW Mailing Address

8a. NEW APT/Ste or PMB

8b. For Puerto Rico Only: If address is in PR, print urbanization name, if appropriate.

8c. NEW CITY

8d. State

8e. ZIP

9. Print and Sign Name (see conditions on reverse)

Print:

Sign:

10. Date Signed:
 (ex. 01/27/05)

OFFICIAL USE ONLY

Zone/Route ID No.

Date Entered on Form 3982
 M M D D Y Y

Expiration Date
 M M D D Y Y

Clerk/Carrier Endorsement